



Polk County, Texas

# ORDER


## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held November 9, 2021 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



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Sydney Murphy, County Judge

### CERTIFICATE OF THE COUNTY CLERK

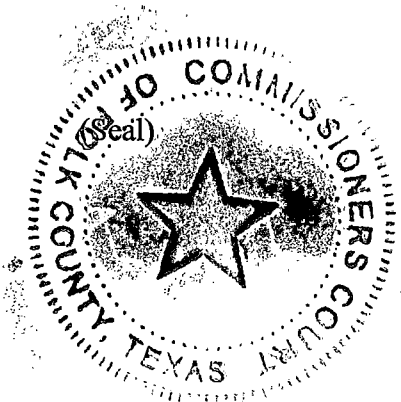
The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on November 9, 2021.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court.



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Schelana Hock, County Clerk  
Polk County, Texas



# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Destroy it Shredder	1558644

Transferring/Selling Dept.

Dept. Head Signature

*DePhanne Bee*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction: (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction:

10/21/21

Inventory Items:

Description of Equipment	Serial Number
Water cooler with ice maker	N/A

Transferring/Selling Dept.:

EMERGENCY Management

Dept. Head Signature:

C. Constock

Receiving Department:

Dept. Head Signature:

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one):

Transfer  
Surplus/Salvage  
Waste

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Date of Transaction:

10/21/21

Inventory Items:

Description of Equipment	Serial Number
Large round table	N/A
4 Green office chairs	N/A
Small rotating fan	N/A

Transferring/Selling Dept.:

EMERGENCY MANAGEMENT

Dept. Head Signature:

C. Comstock

Receiving Department:

Dept. Head Signature:

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: